



U.S. EMBASSY

2011 Small Grants Program for Outreach to Civil Society

Media and Cultural Section
Embassy of the United States of America, Bangkok

CALL FOR PROPOSALS

The **Small Grants Program for Outreach to Civil Society** of the U.S. Embassy is accepting applications for grants from Thai non-governmental organization (NGOs), Voluntary Private Organizations (VPOs), and other non-profit organizations. The purpose of the Small Grants Program for Outreach to Civil Society is to award small grants for ***no more than USD \$20,000*** for projects with the purpose of strengthening democracy, increasing respect for civil society and the rule of law, advancing human rights and women's rights, and/or combating extremism in Thailand. Priority will be given to proposals from new organizations and new projects. **The deadline for submitting proposals is June 19, 2011.**

To be eligible for consideration, every applicant must be engaged in, or propose to carry out, a project that advances democratic practices, including:

- Development of civil society
- Freedom of information and independent media
- Transparency in government
- NGO capacity building
- Rule of law and judicial reform
- Civic education
- Conflict resolution
- Human rights
- Ethnic or minority groups' rights
- Women's rights

The program will ***NOT*** fund projects for the following:

- Individuals, non-Thai organizations, and third-country organizations

- projects relating to partisan political activity,
- projects benefiting organizations that are party to or materially supportive of the insurgency in Thailand's South, and
- duplication of existing projects.

The funds may **NOT** be used to support general operating expenses, long-term infrastructure costs, undefined miscellaneous or “overhead” expenses, and food as primary costs. It may include modest administrative expenses, including honoraria/partial salaries of grant implementers, but only when they are directly linked to the conduct of the specific grant program. Proposals will be evaluated according to the topic of the project, clearly formulated goals and target groups, and the ability of the applying individuals and organizations to implement the project.

Each project proposal **MUST** be submitted in English and suggested information to be included in proposals is below. We strongly encourage applicants to submit proposals early to allow adjustments as needed. Please submit proposals by e-mail to: bangkokpd@state.gov, with the words “Proposal for Outreach to Civil Society 2011” in the subject line. For more information, please contact the Cultural Affairs Office at tel. 0-2205-4625, or e-mail bangkokpd@state.gov.

SUGGESTED INFORMATION TO BE INCLUDED IN PROPOSALS

All Information **Must Be Submitted in English**

I. INFORMATION ABOUT YOUR ORGANIZATION

- Name of the organization requesting the grant (in English)
- Name of the organization requesting the grant (in Thai)
- Address (in English)
- Address (in Thai)
- Phone numbers
- Fax numbers
- E-mail addresses
- Website address, if any
- Name and title of the organization’s Project Coordinator (coordinator’s resume AND a copy of the coordinator’s identification card **MUST** be attached)
- Names and titles of the organization’s additional key staff (key staff’ resumes AND copies of the staff’ identification cards **MUST** be attached)
- A short description of the organization’s background (attach a copy of the registration papers)
- Indicate if your organization previously received U.S. Government funding (if yes, please provide information)

II. INFORMATION ABOUT THE PROJECT

- Proposed project duration (start date should be on September 2011 and project should be completed within 12 months of the project start date)
- Amount of funding requested in US Dollars (calculate by US\$1 = 29 Baht)
- Detailed project description, including the specific province/s where project activities will take place
- Project purpose (what goals will be achieved and how the results will be determined/measured)
- Explain how this project supports projects whose purpose is to strengthen democracy, increase respect for civil society and the rule of law, advance human rights and women's rights, and combat extremism in Thailand
- Project justification (describe the need or problems the project will solve and the groups the project will target)
- Project sustainability (explain how the project will continue to be funded/have an impact after the end of this proposed funding period)
- Detailed description of the project activities
- Project timeframe, starting from September 2011 (monthly sequence and duration of project activities MUST be attached)
- Detailed budget in US\$, calculate by US\$1 = 29 Baht (an itemized budget MUST be attached)
- Explain how you will meet the program and financial requirements (e.g., who will prepare the financial report?)
- Indicate if there are other sources of support of this project
- Other organizations you applied to with the same project and status of your proposal
